



*Developing Lifelong Excellence in Young People Through a Variety of Music Education Experiences.*

## Leadership Roles & Expectations

The band program here at East Paulding High School prides itself on our established and growing student leadership team. The program fosters student leadership, growth, and development in our students. Student leaders are instructed in peer management and it is the responsibility of all band members to promote and support this learning environment. It is the expectation that our student leadership team maintains a high level of academic success while achieving a high level of musicianship on their particular instrument. Student leaders are expected to be outstanding students and represent our program, school, and community to the highest level.

**Band Leadership Hierarchy:** The student officers will include but are not limited to the following positions. All positions will ultimately report directly to the Director of Bands.

- Band Directors
  - Band Librarian (report directly to the directors)
  - Logistics Coordinator (report directly to the directors)
- Instructional Staff
- Drum Majors
- Captains
  - Band Captain
  - Percussion Captain(s)
  - Color Guard Captain(s)
- Section Leaders

### Job Descriptions:

#### 1. Drum Major - year long position.

The primary role of the drum major is to serve the band by doing specific operational jobs and leading by example. The drum major conducts, manages, and oversees the entire marching band. They should act as a role model for all students by being a great band representative, musician, and person.

Drum Major should:

- Know all marching band music and tempos.
  - Know who has the melody at all times.
  - Know how the music and drill fit together.
  - Know all drum and front ensemble parts and how they fit together with the winds.
- Hold every marching band leader to the highest standard by setting a good example.



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- Know every member of the marching band.
- Be able to move the band from one place to another in an orderly and timely manner.
- Know when and where the band should be at all times.
- Help maintain rehearsal discipline.
- Repeat instructions given by the directors.
- Conduct the marching band.
- Assist the band with marching and music issues.
- Be responsible for the behavior of the marching band at all times. This includes behavior in the stands, band room, on buses, in and out of uniform, etc.
- Meet with the directors as needed for operational planning and/or conducting rehearsals.
- Be the first ones to rehearsal and the last ones to leave.
- Have music prepared ahead of time.
- Always look for some way to be helpful.
- Maintain high grades in all academic areas.
- Manage all captains, section leaders, and other student staff members.
  - Relay information
  - Assist with sectionals as needed
  - Follow up to ensure that all equipment is put away each day.
  - Monitor sectionals to ensure that rehearsal time is being maximized and efficient.
- Organize and implement setting up for concerts and rehearsals.
- Assist with distribution of information to band members.
- Assist with making sure that all needed equipment is present for rehearsals and performances.
- Various other tasks as necessary.

**\*It is expected that drum majors check in with the band directors prior to each rehearsal and performance.**

## **2. Band Captain - year long position.**

The primary role of the band captain is to serve the band by doing specific operational jobs and leading by example. The band captain manages and oversees the entire wind section of the marching band. They should act as a role model for all students by being a great band representative, musician, and person.

Band Captain should:

- Know every band member by name.
- Assist with band morale, musical problems, spirit, and possible student conflicts.
  - Be able to communicate to the band to boost morale, spirit, and attitude as necessary.



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- Hold every marching band leader to the highest standards through setting a good example.
- Know when and where the band should be at all times.
- Help maintain order on the rehearsal field.
- Repeat instruction given by the directors.
- Assist students with marching and music issues.
- Be responsible for the behavior of the marching band at all times. This includes behavior in the stands, in the band room, on the bus, in and out of uniform, etc.
- Act as a voice or speak on behalf of the band.
- Be the first to arrive and last to leave all rehearsals.
- Have music prepared ahead of time.
- Do everything that is asked by the directors and other adults.
- Be respectful of others.
- Always look for some way to be helpful.
- Maintain high grades in all academic areas.
- Know the marching drill ahead of time.
- Assist on the field as needed.
- Manage all band facilities and equipment.
  - Lock and unlock all areas as needed.
  - Supervise all events in the band facilities.
  - Assist with maintaining the cleanliness and orderliness of the band facilities.
  - Report any damage or facility problems immediately.
- Plan, organize, and implement setting up for concerts and rehearsals.
- Assist with distribution of information to band members.
- Assist the directors with band office management duties.
- Assist with making sure that all needed equipment is present for rehearsals and performances.

**\*It is expected that band captain check in with the band directors prior to each rehearsal and performance.**

### **3. Wind Section Leaders - seasonal position.**

The primary role a section leader is to serve the marching band by working with the drum majors and band captain in completing specific jobs and leading their particular section of the marching band by setting a good example. Section leaders assist with the teaching of music and our marching technique.

Section Leaders should:



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- Assist with the teaching and correction of our marching technique as directed by the drum majors and directors.
- Assist with cleaning drill as directed by the drum majors and directors.
- Lead section rehearsals as instructed by the drum majors and directors.
- Set a good example on and off the field at all times.
- Report any behavior issues to the drum majors.
- Ensure that everyone in your section has all necessary equipment at all times.
- Ensure that everyone in your section returns all equipment to its proper place.
- Always be on time.
- Have music prepared ahead of time.
- Do everything that is asked by the directors and instructional staff.
- Be respectful of others.
- Always look for ways to be helpful.
- Know the marching drill ahead of time.
- Fill in for an absent section leader.
- Assist on the field as needed.

**\*It is expected that the section leaders check in with the band captain/drum majors prior to each rehearsal and performance.**

#### **4. Percussion Captain - seasonal position.**

The primary role of the percussion captain is to serve the marching band by working with the drum majors in completing specific jobs, leading the marching battery percussion of the marching band, and also coordinating with the front ensemble section leader.

Percussion Captain should:

- Coordinate with the front ensemble section leader.
- Ensure that all members of the section have all necessary equipment.
- Ensure that all members of the section put away all equipment after each rehearsal and performance.
- Be able to efficiently run a rehearsal where time is maximized and specific rehearsal goals are achieved.
- Ensure that all percussion equipment is properly cared for and maintained.
- Ensure that all percussion is not abused or damaged.
- Alert the directors immediately if equipment is damaged.
- Assist with maintaining good section attendance at all rehearsals and performances.
- Always be on time.
- Have music prepared ahead of time.
- Do everything that is asked by the directors and other instructional staff.



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- Be respectful of others.
- Always look for ways to be helpful.
- Know the marching drill ahead of time.
- Assist on the field as needed.

**\*It is expected that the percussion captain check in with the band directors/instructional staff prior to each rehearsal and performance.**

#### **5. Front Ensemble Section Leader - seasonal position.**

The primary role of the front ensemble section leader is to serve the marching band by working with the percussion captain and drum majors in completing specific jobs and leading the front ensemble of the marching band by setting a good example.

Front Ensemble Section Leader should:

- Ensure that all members of the section have all necessary equipment.
- Ensure that all members of the section put away all equipment.
- Be able to efficiently run a rehearsal where time is maximized and specific rehearsal goals are achieved.
- Assist with maintaining good section attendance and morale at all rehearsals and performances.
- Always be on time.
- Have music prepared ahead of time.
- Do everything that is asked by the directors and instructional staff.
- Be respectful of others.
- Always look for ways to be helpful.

**\*It is expected that the front ensemble section leader check in with the band directors/instructional staff prior to each rehearsal and performance.**

#### **6. Color Guard Captain - year long position.**

The primary role of the color guard captain is to serve the marching band by working with the drum majors in completing specific jobs and leading in the front ensemble of the marching band by setting a good example.

Color Guard Captain should:

- Ensure that all members of the color guard have all necessary equipment.
- Ensure that all members of the color guard put away all equipment after every band function.
- Maintain the neatness and orderliness of the color guard storage room.



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- Run all color guard rehearsal in conjunction with the Guard Director.
- Relay information to all color guard members.
- Assist members of the color guard with their routines.
- Assist with maintaining order while on the field and keeping rehearsals running efficiently.
- Assist with evaluating performances and implementing an action plan to improve area of the performance that are in need of improving.
- Assist with maintaining all color guard equipment and preparing equipment to be used.
- Always be on time.
- Have routines prepared ahead of time.
- Do everything that is asked by the directors and other instructional staff.
- Be respectful of others.
- Always look for ways to be helpful.
- Know the marching drill ahead of time.
- Assist on the field as needed.

**\*It is expected that the color guard captain check in with the color guard director prior to each rehearsal and performance.**

#### **7. Logistics Coordinator - seasonal position.**

The primary role of the field crew logistics coordinator is to work with the directors, student leadership, and band members and be responsible for all logistics related to the setting up and breaking down of equipment for rehearsals. The field crew logistics coordinator will be responsible for creating a team of band members to help set up all necessary equipment (other than the front ensemble) for each rehearsal.

Logistics Coordinator should:

- Form a team of band members to set up all necessary equipment (other than the front ensemble) for each rehearsal.
- Be responsible for all logistics related to the setting up and breaking down of equipment and props for each rehearsal.
- Make sure all equipment and props are returned to the proper storage area and secured.
- Assist in notifying the directors immediately if any equipment or prop is damaged in any way.

**\*It is expected that the logistics coordinator check in with the band directors prior to each rehearsal and performance.**



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### **8. Band Librarian - year long position.**

The primary role of the band librarian is to work with the directors and instruction staff to aid in organizing, filing, pulling, and copying of any music related to the band program.

Band Librarian should:

- Be responsible for pulling and filing music.
- Be responsible for copying necessary music.
- Aid in the copying of any marching band drill.
- Aid in the digitizing of old music and scores.
- Be responsible for the organization and cleanliness of the band library.

**\*It is expected that the band librarian check in with the directors prior to each rehearsal and performance.**